



City of Waynesboro  
Economic Development Office  
Economic Development Authority



### FAÇADE IMPROVEMENT GRANT APPLICATION

Name of Applicant: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Applicant telephone number(s): \_\_\_\_\_

Applicant email address: \_\_\_\_\_

Property Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Building Name, *if any*: \_\_\_\_\_

Tax Map and Parcel Number: \_\_\_\_\_

Existing Property Use(s): \_\_\_\_\_

Proposed Property Use (if different): \_\_\_\_\_

Type of Improvement (Check all that apply):

Exterior \_\_\_\_ Sign \_\_\_\_ Paint \_\_\_\_ Awning(s) \_\_\_\_

Other (specify): \_\_\_\_\_

Brief Description of Improvement Project:



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A complete application must include the following as supplemental attachments:

- Color photo of the existing building,
- A complete façade design plan or rendering
- Sample of proposed material colors (paint chip, awning materials, etc.)
- Property owner’s written approval (*if applicable*),
- Cost estimate(s) from a minimum of **two** licensed contractors.

Total Cost of Improvement        \$ \_\_\_\_\_

Total Reimbursement requested    \$ \_\_\_\_\_ (*50% of total project cost, up to \$5,000*)

I understand that reimbursement is granted upon completion of the project as outlined in this application. The applicant must submit evidence of payment for services and/or materials.

**I understand that changes made to the approved design will disqualify the project for any available grant funding from the City of Waynesboro at the discretion of the Economic Development Authority and the Design Committee.**

I further understand that reimbursement depends on annual funding appropriations by the City Council of Waynesboro.

To the fullest extent permissible under Virginia law, the applicant and contractor will hold harmless and indemnify the Office of Economic Development, the Economic Development Authority, and the City of Waynesboro against all costs, damages, claims, liabilities, expenses, losses, and court costs in the event of property damage or physical injury as a result of working on the project.

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

<b><i>For Office Use</i></b>	
Completed Application Received on: _____	by: _____
<i>Date</i>	<i>Design Committee Member</i>